



Sharda Education Society's  
**Anand Vishwa Gurukul College of Law**

Affiliated To University of Mumbai  
Approved By Bar Council Of India

LL.B - 3 Years | LL.B - 5 Years | LL.M  
Diploma in Labour Law and Labour Welfare | Post Graduation Diploma in Cyber Law  
H. O. : Raghunath Nagar, Next to Mittal Park, Wagle Estate, Thane (W) - 400604.  
Tel.: 022-25820481 / 25830481 Email : avgcollegeoflaw@gmail.com

## **Institutional Policy on Feedback**

Anand Vishwa Gurukul College of Law has a well-defined policy for seeking feedback from various stakeholders on syllabus and course content.

### **1. Purpose:**

The purpose of this policy is to establish a systematic and structured approach for gathering, evaluating, and acting upon feedback from stakeholders, including students, teachers, employers, advocates, law firms, and alumni, regarding the syllabus and course content of the programmes offered by the institution. The policy aims to ensure continuous improvement in the quality and relevance of the curriculum.

### **2. Feedback Process:**

#### **2.1. Feedback Collection:**

A feedback link in the form of a Google Form will be activated annually during the months of May and June for a duration of 15 days. The feedback request will be sent to students, alumni, teachers, employers, advocates, law firms, and other relevant stakeholders. IQAC (Internal Quality Assurance Cell) will prepare and disseminate a notice to all stakeholders, inviting them to provide feedback on the syllabus and course content.

#### **2.2. Orientation Sessions:**

Orientation sessions will be organized for students to emphasize the significance of feedback and its role in curriculum enhancement. These sessions will highlight the actions taken by the institution based on previous feedback responses.

#### **2.3. Questionnaire Distribution:**

Students and alumni will be shared link through email, who will complete the feedback questionnaire and submit. Students are encouraged to obtain feedback from employers, advocates, law firms, and other relevant professionals.

  
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#### 2.4. Feedback Evaluation:

Feedback responses will be collected and compiled in an online Excel format. IQAC, in collaboration with teachers and office staff, will analyze the feedback data.

#### 3. Feedback Parameters:

Feedback will be collected based on the following 15 parameters:

1. Depth of course content
2. Extent of course coverage
3. Relevance of course content
4. Project work assessment
5. Clarity of course materials
6. Timely updating of course content
7. Learning value and outcomes
8. Availability of references and resources
9. Availability and quality of teaching staff
10. National significance of the curriculum
11. Social orientation and relevance
12. Promotion of self-development skills
13. Practical applicability of concepts
14. Incorporation of vocational elements
15. Overall rating of the course

#### 4. Feedback Rating Scale:

Feedback responses will be quantified using a Likert's scale with the following rating and associated marks:

1. Excellent: 5 marks
2. Good: 4 marks

  
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3. Average: 3 marks
4. Poor: 0 mark

## **5. Analysis and Action:**

### **5.1. IQAC Analysis:**

IQAC will analyze the feedback data to identify trends, strengths, weaknesses, and areas for improvement.

### **5.2. Reporting:**

The detailed report of 'Feedback on Syllabus and Course Contents' will be shared with the concerned teachers, so that they can share such feedback in the Syllabus Revision Workshops organized by the Board of Studies (BoS). A copy of the analysed feedback on syllabus and course contents is also sent to the Chairperson, Board of Studies, for consideration and upgradation of the syllabi and course content in future.

## **6. Continuous Improvement:**

The institution is committed to using the feedback to continuously enhance the syllabus and course content. Actions will be taken based on the analysis of feedback data to address concerns and improve the quality and relevance of the curriculum.

## **7. Communication:**

All stakeholders will be informed of the actions taken based on their feedback to demonstrate transparency and accountability.

## **8. Review and Revision:**

This policy will be periodically reviewed and revised as necessary to ensure its effectiveness and alignment with the institution's goals and objectives.

  
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